

Cara masukan data secara
pukal

contoh (2) [Compatibility Mode] - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW ADD-INS

Cut Copy Paste Format Painter

Clipboard

Font: Calibri, 11, Bold, Italic, Underline, Text Color, Background Color

Alignment: Wrap Text, Merge & Center

Number: General, Percentage, Decimal, Fraction

Formula Bar: I12, fx

	A	B	C	D	E	F	G	H	I	J	K
1	username	email	jantina	nama	userlevel	kumpulan	nama penjaga	nomaktab	kelas	tingkatan	alamat1
2											
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24											

Sheet1 Sheet2 Sheet3

READY

Cara Daftar Pukul Pelajar.

1 . Pada ruangan jantina, tukar data mengikut Ketetapan berikut.

Lelaki – m

Perempuan –f

2. Userlevel letakkan ketetapan seperti berikut

Pelajar – a

Guru / Staff – w

3. Pastikan dokumen berada di Sheet1

4. Jangan buat column tambahan di dalam Excel.

5. Contoh di halaman seterusnya

qqq [Compatibility Mode] -

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Alignment: Wrap Text, Merge & Center

Number: General, %, .00

O11 : PAHANG

	A	B	C	D	E	F	G	H	I	J
1	username	email	jantina	nama	userlevel	kumpulan	nama penjaga	nomaktab	kelas	tingkatan
2	CM190051		m	ABDULLAH	a		MOHD REDHUAN	CM190051		2
3	CM190217		m	ADAM HA	a		AMNIRAZE BIN HA	CM190217		2
4	CM190207		m	ADAM RI	a		MOHD DON BIN N	CM190207		2
5	CM190264		m	AFIF JAZ	a		ARDI BIN MAMAT	CM190264		2
6	CM190061		m	AHMAD D	a		MUHAMAD BIN JA	CM190061		2
7	CM190048		m	AHMAD I	a		ROHAYU@FAUDZI	CM190048		2
8	CM190150		f	AINA BA	a		AZHAR BIN MANS	CM190150		2
9	CM190024		f	AINA HU	a		AHMAD WAFI BIN	CM190024		2
10	CM190152		f	AINA SYU	a		ZAIRU AZIZI BIN JA	CM190152		2
11	CM190108		f	AINURAI	a		AZHAR BIN MOHA	CM190108		2
12	CM190262		m	AIRIL MO	a		NOR HAZELIAN BI	CM190262		2
13	CM190218		f	ALEEYA S	a		MOHD NOOR BIN	CM190218		2
14	CM190030		m	ALIFF NA	a		AHMAD FAIZAL BI	CM190030		2
15	CM190236		f	ALYAA HA	a		ROSLAN BIN NASH	CM190236		2
16	CM190092		f	AMIRA SY	a		NORHAFIZAH BIN	CM190092		2
17	CM190076		m	AMMAR Z	a		ZAMA-KASRI BIN I	CM190076		2
18	CM190172		m	ARWIN M	a		NORDIN BIN MEK	CM190172		2
19	CM190222		m	CHIA WA	a		ROSMIZA A/P MO	CM190222		2
20	CM190202		f	DANIA Q	a		RUSMAN BIN MAL	CM190202		2
21	CM190119		m	DANIAL N	a		SUDIR BIN ISMAIL	CM190119		2
22	CM190018		m	DANISH S	a		NUR HARIZAN BIN	CM190018		2
23	CM190053		f	DURGASH	a		ALICE A/P RAMAN	CM190053		2
24	CM190030		m	EDISON M	a		WONG SHEN YAU	CM190030		2

3 Sheet1 Sheet2 Sheet3

READY